**Marion Earl Elementary School**

**School Organizational Team Minutes**

**May 9, 2017**

**3:45 p.m.**

The Marion Earl School Organizational Team meeting was called to order at 3:45 p.m. on March 27, 2017. The meeting was held in the library at Marion Earl Elementary School.

**Members Present:**

Clara Borreggine

Michelle Bourgault

Nancy Flynn

Nikki Morrow

Xilef Singson

Rebecca Szczubiala

Lisa Vollmoeller

Lila Zemp

Belinda Schauer (Principal)

**Others Present:**

Kimberly Hixon

Holly Esposito

**Members Absent:**

None

**Agenda Items**

* 1. Welcome and Roll Call
* Call to Order motioned by Rebecca Szczucubiala
* Approval of Minutes dated 3.27.17 motioned by N. Morrow – concensus

2.1 New Items

* Review of Books for Bingo Parent Night
* Attendance: parents = 30, students = 50
* Flyers were sent home thru students
* Review of Parents’ volunteer engagement forms

**General Discussion:**

3.1 Suggestions to improve parent-voting/parent-engagement/Books for Bingo

* Include volunteer checklist portion in all flyers
* Create a gmail account
* Participation of the following groups were suggested:
	+ NEHS
	+ Garden Club, Science Club, other student organizations
	+ Teachers
	+ Parents
* Include students participation in preparation
* Add in morning announcement
* Dr. Hixon volunteered to organize parent engagement organization
* Parent engagement activities schedule for the year should be posted
* Parent-volunteer sheets should be distributed and collected during the open-house
* Parents actively involved in parent-volunteering should wear pins/buttons during the open-house to encourage parents to participate
	1. Students’ Recess
* Morning activities for students (before 8:50 AM)
* JAWS – supervised by PE teachers
* Suggestion for parent volunteers
* Requirement for wellness – during lunchtime

3.3 Future Agendas:

* Summer Funding may change
* Read-by-Three Funding

3.4 Rebecca Szczubiala motioned to adjourn meeting

* + Meeting adjourned at 4:40 pm

**Future Meeting:**

* June 1, 2017